



WEST GATEWAY PLACE



Application Instructions

December 5, 2016

Dear Applicant(s),

Thank you for your interest in applying for housing at West Gateway Place.

Please complete the attached application and return to us by either mail or hand deliver to the following address:

**West Gateway Place
c/o the John Stewart Company
1455 Response Road Ste. 140
Sacramento, CA 95815**

Applications will be reviewed for income eligibility. Applications that do not meet the minimum income qualifications will not be accepted. Each household may only submit one application. Faxed applications **will not be accepted**. **Once received, your application will placed on a waitlist. At the time your application is selected from the waitlist, a cashier's check or money order in the mount of \$30 will be needed for each adult applicant in order to process your application.**

1 Bedroom \$341 to \$619 Rent		2 Bedrooms \$411 to \$911 Rent		3 Bedrooms \$472 to \$1,050 Rent	
Minimum Annual Income = \$8,184 to \$14,856		Minimum Annual Income = \$9,864 to \$21,864		Minimum Annual Income = \$11,328 to 25,200	
# Persons In Household	Maximum Annual Income	# Persons In Household	Maximum Annual Income	# Persons In Household	Maximum Annual Income
1	\$25,950	2	\$35,580	4	\$44,460
2	\$29,650	3	\$40,020	5	\$48,060
3	\$33,350	4	\$44,460	6	\$51,600
		5	\$48,060	7	\$55,140

Households must meet the following eligibility criteria:

(Minimum income requirements do not apply to Section 8 Voucher Holders. Income and Rents subject to change.)

The minimum occupancy requirement for a three bedroom household is four persons. Exceptions do apply for households with three household members who must occupy separate bedrooms. For example, three roommates, three family members of different generations, a parent with two children of the opposite gender, etc. Couples are considered to share a bedroom.

All Applicants are subject to the Resident Selection Policy including credit and criminal background checks and third party income and asset verification to determine the household's combined annual income in accordance with the Housing Tax Credit Program.

Thank you again for your interest in West Gateway Place and we look forward to receiving your application.

Sincerely,
THE JOHN STEWART COMPANY

TDD Telephone device for the deaf only (415) 345-4470 or California Relay Service (711)